|  |  |
| --- | --- |
| **Action Plan for Addressing Skill/Knowledge Gaps** | |
| Use this template to develop an Action Plan to address skill and knowledge gaps identified during formal assessments or RPL assessments. | |
| **Candidate name:** |  |
| **Unit of competency:** |  |
| **Gaps identified:**  *(you can describe the knowledge/skill gaps or list competency standard references. E.G. PC 1.1, KE2, etc.)* |  |
| **Suggested learning activities:** |  |
| **Schedule of proposed learning activities:** |  |
| **Suggested reassessment activities:** |  |
| **Re-assessment date/s:** |  |